

Action Minutes Neighbourhood Planning Team Meeting  
Wednesday 8<sup>th</sup> November 2017  
at the Station Hotel Guiseley, 7.15 pm

## **1. Apologies and Present**

### **Present**

Jennifer Kirkby, Lynda Kitching, Liz Kirkpatrick, Charles Haig, Roger Halliwell, Frank La Corte, David Bowe, Richard Webster, Maureen Davies, Roger Davies, Stuart Garforth, Ken Cothliffe, Peter Bentley.

### **Apologies**

Graham Latty, Colin Campbell, Ryk Downes, Theresa O'Brien, Kay Easton, Andy Graham, Robert Turner, Brian Broughton, Charlotte Couper

## **2. Minutes of the last meeting and matters arising.**

The minutes of the last meeting were accepted as a true record, also the minutes of the previous meeting. There were no matters arising

## **3. Treasurer's Report**

The treasurer reported that the last instalment had been paid for the Urban Study. From the latest initiative from Local Giving we have received donations amounting to £716.25. In the bank at the moment we have £2420.16. We will be fundraising at Guiseley and Yeadon Christmas fairs.

## **4. Producing the Neighbourhood Plan**

It was agreed that the prime task was now to produce a draft Neighbourhood Plan based on the evidence base we now have.

As a start we have both the potential policies document produced by Abbie Miladinovic from the AECOM Baseline Report, and a draft Chapter on Employment produced by the Steering Committee.

\* EK to email the draft Employment chapter to all present, the potential policy document had been discussed in the Summer of 2017.

The Steering Committee had looked at the layout of various Neighbourhood Plans and agreed that the shape of the Otley Plan was one that Aireborough would follow and recommended it to Forum members.

The process now will be for groups of Forum members to work on different sections of the Plan in sub-groups, using the evidence base. \*EK would circulate a list of sections and ask people to sign up

for one. Once we had volunteers there would have a half day training workshop to go over what needed to be done.

Once each section is drafted, we can prepare an omnibus survey to go to every household in Aireborough to get a firm direction on final policies.

A draft Neighbourhood Plan could then be done for early Summer 2018 taking into account the results of the survey.

## **5. Community Workshops – Urban Character and Landscape Reports**

Andy Graham would like to publicise the findings of the Urban Character Report and will run 2 or 3 community workshops. These will also include the Landscape work as well. This will help support the omnibus survey on the Neighbourhood Plan next year to help people make informed decisions.

\*EK to contact AG regarding a presentation at the AGM in January.

## **6. Update on the SAP hearings (employment greenspace and retail)**

JK attended these hearings which focussed mainly on employment and green space.

After much discussion there were some positive outcomes

- If a Neighbourhood Plan has reached a certain stage then NP policies will be added to each site allocation, or the SA will state that the NP has to be referred to.
- If Developers have to include green space the SAs it will specify what kind of green space has to be included and reference the NP if an area is preparing one.
- The only housing site discussed was Silverdale Allotments under the context of it being green space. The Planning Consultant objected to half the site being allotments. JK was able to add some relevant historical background and talk about the demand for allotments in A.
- JK told the hearing that the 36 ha of green belt land allocated for the innovation park at the Airport had not been evaluated properly and its specification confused. This was also said by the Barrister for the adjacent Coney Park (brown field) who would like that site to be considered as an alternative site for the Hub. There was also discussion of how this fitted with the Yorkshire Water plans for an innovation park at Esholt 2.6 miles down the road.
- LCC have now to consider a Masterplan rather than an SPD for the airport and its surrounds, and possibly the whole of Aireborough. SPD's only give guidance not policy.

KC added that AMP the Australian firm which now owns the airport would like to improve it as a regional airport, with some transatlantic links, and improve the passenger experience. They had a stronger focus on airports and less on 'real estate' than the last owners.

He explained the problems besetting a possible link road and rail link

The SAP on housing is likely to be in May 2018. LCC will be working on the target of 70,000 houses even though 42 to 55k up to 2033 is a more likely figure for objectively assessed housing need. The Core Strategy review, with the revised housing target is pushing ahead and will probably be ready by the end of the 2018, along with other policy changes on areas like green space. It was recorded that LCC's plans are somewhat confused and there had been debate at a Full Council Meeting of a White Paper expressing a lack of confidence in the current Leeds SAP.

LK wanted to record our thanks to JK for the huge amount of work and time JK had invested in preparing and attending the hearings, which was endorsed by all present.

## **7. The AGM**

The AGM will be held on January 10<sup>th</sup> in Yeadon in the evening. A call was made for nomination for the Steering Committee to take the NP through the next stages.

\*EK to find a suitable venue.

\*EK to ask Andy Graham to do a 45 min presentation on his Urban Study at the AGM.

## **8. AOB**

- Work on the Habitat Network map is ongoing based on the evidence reports. Kay Easton and Jonathan Hart Woods are updating it for its inclusion in WYE database.
- Work had begun on a Local List for the Neighbourhood Plan, LK and CW were working with Historic England (HE) and LCC Conservation. JK had done some initial reports and HE had approved the methodology used as suitable for local listing.
- The North West Leeds Country Park has published walks within its area with shorter loop walks. Steve Howarth from the forum worked with Doug Louis of the Country Park to do an Aireborough Loop walk. We now need to name the walk. The Guiseley Gap Walk, Mind the Gap and Walk the Gap were all suggested. A final decision has yet to be made.
- We have been working on “branding “ Aireborough to promote the area. JK has approached Lucy and Jacob Phillips to design a logo which captures the essence of the area. Four of their designs were shown to those present and one almost unanimously chosen, (with small alterations) JK will go back to the designers with these changes.
- KC informed us of a memorial he would like erected in the name of all the people who worked at AVRO during the war years. ( The biggest European structure in Europe in its day) To fund this he would like to arrange venues for lectures on the history of AVRO and called for possible venues.
- SG reported that he had asked with success for the grass verge outside his house not to be mown by the council contractors until June as he had planted bulbs and flowers for the benefit of bees. LK explained about “relaxed” mowing allowing pollinators to traverse.
- The tarmac adjacent to Guiseley Wells should be replaced by sets in the New Year. Experiments to add a pocket park will be ongoing with aspects tried and reviewed. This will involve people from LCC’s Capital of Culture Bid.
- Christmas fundraising will be held at the Guiseley and Yeadon Christmas light switch on. Help was asked for on the two evenings. (24<sup>th</sup> and 26<sup>th</sup> November)
- Stonebridge have asked for their planning application for Silverdale Allotments to be put on hold until after the SAP housing hearings.
- The next meeting will be the AGM to be held in Yeadon on January 10<sup>th</sup>. Venue and time to be announced.

The meeting closed at 9.15