

## NEIGHBOURHOOD

## DEVELOPMENT FORUM

### Action Minutes of Meeting

Held at the Station Hotel on Wednesday 15<sup>th</sup> April at  
7.15pm

Present: J.Kirkby, L Kitching, E Kirkpatrick, J Roberts, F La Corte, N. Wilson, R Webster, S. Howarth, C Woods, D Ingham. (R Taylor guest)

Apologies : A Denton, C Schofield, G Latty.

#### 1. Last Minutes

The minutes of the last meeting were accepted.

JK gave a resume of developments regarding Leeds' reluctance to collaborate and assist the forum in the course of developing our Neighbourhood Plan. JK had asked Stuart Andrew to meet with the Minister of State (Brandon Lewis), putting our concerns to him. BL assured SA that LCC should be working with us. A further meeting with BL has been arranged to discuss it further.

JK, LK and EK along with GL have a meeting with David Feeney on 16<sup>th</sup> April to ask how LCC will work with and assist us by sharing information. Their document "A Statement of Community Involvement" was last updated in 2007 and does not make suitable provision for involving Neighbourhood Forums. There seems to be many instances where they are in breach of statutory guidelines which could possibly be challenged legally. We hope to persuade the planners to go some way to working with us.

#### 2. Engaging Members with the Forum - Ideas and plans

RT suggested that we communicate with as many people as possible informing them of the process for the SAP.

JK remarked that social media was the way to keep people engaged, and the younger generation in particular, through Facebook and Twitter. Also, every time a new post goes onto our website all those signed up receive an email.

Discussion resulted in the thoughts that as we collected a group of leaflet deliverers from members and non members then we could, through social media, engage the public for a specific task. If it had a definite time scale then volunteers would not feel that they had committed themselves to too much time.

This led us to the pop up Urban Room. RW informed the meeting that we were investing in two pop up banners at £45 each with information about who the group is and what it does. It is hoped to have the first pop up in mid May. It was thought that the site allocations should be our first venture. It was suggested that Morrison's would be a good venue for a pop up Urban Room if permission could be sought, also libraries and fun days.

### **3. Programme Planning for Site Allocations – we need to ensure that we are doing the key things to meet the deadlines for the site allocation consultations.**

JK has prepared a document outlining the evidence that we will need to write our sustainability appraisal. Some evidence has already been collected by LCC but we are having trouble accessing it. To this end, JK, LK, EK and GL will meet with David Feeney to ask what help Leeds can give us.

The local Co-Ordinator Groups from the site allocations are meeting on Friday. The idea being to get each group to look into its own sustainability assessment, the resulting evidence being used for the masterplan. If this were completed before the public consultation then each group would have an evidence base.

A discussion ensued regarding the definition of sustainability, but as we have to work from the same sheet as Leeds, if we vary our definition then the evidence will not stack up.

JR asked about the progress of the masterplan. JK said it was progressing, some evidence we already have, some Watson Batty has, some Leeds has, some is in progress and the rest needs action. By the next meeting there will be a list of jobs that need to be done within a certain timescale.

### **4. Locality (expression of interest)**

JR informed us that we may be eligible for a £8000 grant from Locality. JR and JK to meet to discuss the way forward.

### **5. AGM**

EK had collected responses regarding availability for an AGM as we need as many of the committee to be present as possible. The best day was Tuesday 30<sup>th</sup> June in the

evening (venue to be announced) It was agreed that we should find a venue in Yeadon this year. EK to research.

## 6. AOB

FLC reported on the Housing Needs Survey. The results were being entered into a spreadsheet by the work experience student, Charlotte. It was suggested that the housing survey be sent out with the omnibus survey to boost numbers and also put on the website and pushed at the pop up UR.

A transport meeting advertised by Clive was cancelled due to the fact that the topic was considered too controversial with regard to the imminent election.

Improvements to the Leeds road infrastructure have been released but there is no mention of the outer Leeds areas.

With regard to the Airport transport link, it was reported that Harrogate was against a road and in favour of a rail link. The railway already runs just 440 yards from the airport. There is the possibility that the Harrogate line be electrified and that a park and ride be established, costing less than a road.

The airport prefers a rail link.

If a road is built the plans have provision for ribbon development.

JK informed us that Aireborough was included in a new NW Leeds Country Park which stretches from N Leeds to Otley incorporating green links. She thought that it would be a good idea to ask Douglas Louie to talk to us about it which could be in the form of a membership meeting. Also another speaker Gary B could be invited to talk about Leeds transport plan.

Registration is open for Heritage Open Days in September, ( contact LK) and the South Pennines Walk & Ride festival, which covers the same weekend. This could include Parkinson's Park and historic walks round Guiseley.

JR informed us that through Local Giving we had some new contributors.

To the year end the accounts stood at £592.50 restricted and £1059.93 unrestricted funds.

There was a possibility of gaining funds through AVIVA for a special project such as making a video of Aireborough, but as it is a competition ad you have to win.

ASDA have charity boxes which is another avenue being explored.

The meeting closed at 9.15

The next meeting will be on Wednesday 20<sup>th</sup> May (JR to chair)