

AIREBOROUGH NEIGHBOURHOOD DEVELOPMENT FORUM

Designing A Thriving Place

Action Minutes for the Management Board Meeting
Held on Wednesday 20th January 2016
At the Station Hotel Guiseley

1. Members Present

J. Kirkby, L. Kitching, F. La Corte, E. Kirkpatrick, J. Roberts C. Woods, G. Latty, N. Wilson, R. Downes, .L. Lindley, P. Shepherd, E. Sutherland and also R. Halliwell

2. Members' Apologies

R. Webster.

LK chaired the meeting.

3. Minutes of the last meeting and matters arising.

The minutes of the last meeting were accepted as accurate. And small matters of rising regarding dates and follow ups confirmed.

Item 9ii Guiseley Wells Plans for improvements to this area progressing. Guiseley in Bloom and Incredible Edible have both said they will be involved in upkeep.

Item 9iii JK to forward details to RD of Otley Welcome Walk .

Item 9iv Housing Needs Survey. FLC said we have just received from Ian McKay Housing Assessment documents prepared by an independent body, dated 2014. IM suggests that these were supposed to have been sent to us but they were never received or spoken about in meetings with LCC. These documents actually reflect what our survey suggests so far. **FIC and PS are to assess the documents in more detail.**

4. Secretary's Report

The new landlord of The Station has confirmed we can still use the conservatory room, free of charge, as usual for our meetings.

A meeting had been held with the new CEO of Pennine Prospects, Helen Noble, to forge a partnership to help with our Green Masterplan, pool resources and work together.

Darren Sanderson and EK are working on a have new pull up banner for "branding Aireborough" to make ourselves better known to the residents of Aireborough and to get their opinions on the Neighbourhood plan as it progresses.

EK reported that in conversation with many residents they had expressed their appreciation of our Facebook page Aireborough Voice. Some had said it was better than a local newspaper and had been recommending the page to their friends.

At a previous meeting NW had suggested that our website did not have a friendly URL. JK has been looking into purchasing an Aireborough Voice URL. All present were in favour.

AOB (brought forward)

Three planning applications were discussed with CB - all in conservation areas and all posing questions re their change of use or loss of architectural heritage.

- **Old Dog Mill in Yeadon.** ANDF would respond with comments as the plans for housing were out of context in this area.
- **New Aldi store on the site of Homebase.** It was agreed that it would have been better to keep the existing historic wall. ANDF to write to ask if the wall could be retained.
- **The Regent, Guiseley.** Concerns was expressed at the plans that had been passed for this development.

5. Treasurer's Report

Report on £939 money received from Local Giving since October mostly for the Site Allocation Consultation. **Agreed that we would ask for more funds for specific projects.**

Grant Application for NP Programme Plan

JK and JR are applying for funding and technical support from Locality by 28th January for work to be completed by the end of March. Quote received for the Landscape workshops project. Quotes still required for ecology (EK) and a transport survey (NW). LCC urban design team keen to work with us on the Urban Structure project but they are asking to be paid. **JK to discuss with local Councillors.**

LK suggested that as part of that study the Civic Society could begin to list the buildings and spaces which were considered community assets and set in motion the paperwork to apply for the status. The board voted in favour.

CW left the meeting

6. Discussion of Improvements to the Aireborough Neighbourhood Forum structure and process to achieve a plan in 2016.

JK distributed a diagram put together by the programme working party (JK, EK, LK, FC), showing a proposed model for restructuring the organisation within the Forum. It was felt that the current structure was not actively involving enough members to take the NP through the next important stages of evolving a draft. It was agreed to:-

- Keeping the small steering group of around 7 people experienced in Neighbourhood Planning who will meet regularly to put together ideas.
- Reorganising the management board into a working group, extended to include people actively involved with the NP as they were knowledgeable about the NP evidence and area. This would be the decision making body and consist of at least 21 engaged people as per Forum requirements. Representation from across the area to be actively sought. Group to meet regularly - every one or two months.
- Instigate a programme of workshops and Pop-Up events connected to projects underway to involve interested people in the ongoing NP.
- Keep up social media and digital channels for information - ES suggested we also did a mail-drop newsletter for those not on the internet.

Actions

- RD to map where existing management board members reside.
- Approach High Royds Association and Hawksworth Association for representatives.
- Organise a programme of workshops.
- EK and JK to go through the membership to confirm role they wished to play.

7. AOB

- DS has an Aireborough Essence photographic exhibition this Sunday at Yeadon Tarn Sailing Club. Purpose to raise funds for the new Club House and raise awareness of ANDF.
- Briony Spandler and Martin Hughes to be invited to the next meeting to give a presentation on their research into the Airport Link Road Consultation to help the ANDF with their response.
- **Site Allocation Update.** It is likely that an inspector will not hold a hearing for the LCC Site Allocations until the spring of 2017. Concern has been raised over LCC's report into how well the consultation had gone and JK has written challenging this report. GL has challenged the suitability of some of the sites in Aireborough given the recent heavy rain and subsequent flooding to which Leeds replied that the Environment Agency did not flag up any problems during consultation and until they do no further action will be taken.

The meeting closed at 9.45

Date of Next Meeting. Wednesday 17th February.